

## **Privacy Policy**

Commonwealth Catholic Charities Debt Management Services is committed to assuring the privacy of individuals and/or families who have contacted us for assistance. We assure you that all information shared both orally and in writing will be maintained in a confidential manner. Your personal financial information such as total debt, income, living expenses and personal information concerning your financial circumstances will be provided to creditors and, possibly others only with your specific authorization.

We limit access to your non-public personal information to employees who need to know that information to provide services to you. Furthermore, we maintain physical, electronic and procedural safeguards to guard your non-public personal information.